

Welcome to the Bloom family! As you begin your first few days at Bloom Academy, please remember that our entire staff is here to answer any questions or concerns that you may have. Our goal is to make your entire family's start at Bloom a WONDERFUL, stress free experience! Below we have included very helpful information to assist you, as you prepare for the first day!

Morning Drop Off

- Upon arrival, please be sure to clock your child in at the keypad/fingerprint station in the lobby. This will also provide you access through the entry door. If you need assistance, please inquire at the front desk.
- **Our Punta Gorda** location provides early drop off occurring between 6:15 am to 7:00 am. If you plan to drop off during "Early Drop Off", you will bring your child to our Atelier with the welcome crew.
- Standard drop off occurs between 7:00 am and 9:00 am. If you plan to drop off during "Standard Drop Off", you will bring your child to their respective classroom pods.
- We ask that all children are dropped off by 9:00 am daily. Drop off after 10:30 am is prohibited.
- We have found that drop off routines that are consistent, short and sweet to allow for the least amount of stress for new children. Rest assured that we will provide lots of TLC to help your child feel right at home. Feel free to call us to check in. We will reach out to you if we have any concerns and will post a picture on Kid Reports shortly after drop off.
- If your child will not be attending school for a scheduled day, please notify us by email, Kid Reports, in person or by phone. PG: frontdeskpg@bloompuntagorda.com or FS: frontdeskfs@bloompuntagorda.com

<u>Pick Up</u>

- Pick up time is from 2:30 pm to 5:45 pm daily. Please refer to your selected schedule options for pick up times included in your weekly tuition.
- Please be sure that you come into the classroom or within sight of staff when picking up your child to ensure that they can properly document the pick up person.
- Photo identification must be available at pick up in the event that the staff member is not familiar with the pick up person.

Classroom Assignments

• Your classroom assignments should have been included in your registration email, but in the event that you are unsure, please do not hesitate to check in with the front desk at drop off or ask any of our helpful staff and they will surely guide you in the right direction.

<u>Meals</u>

- Bloom provides & serves morning snack(small breakfast), lunch and afternoon snack.
- Morning snack/small breakfast is served as a class between 8:30 or 9:00 am daily, depending on your child's classroom schedule. School age children are offered breakfast at 7:45 am prior to departing at 8:00 am for school.
- Lunch is served from 11:00 am to 12:30 pm (youngest to oldest classrooms). Founder's Square does not provide lunch, but has partnered with Slater's Provisions to provide catered lunch for an additional daily fee (sign up in lobby).
- Afternoon snack is served from 2:00 pm to 3:30 pm (youngest to oldest classrooms).
- Packed lunches are not necessary, but if brought, must be insulated and cooled. They must also have your child's first and last name on the lunch box. Packed lunches can be dropped off at the front desk at drop off.
- Please inquire with your Bloom location regarding water/sippy cups and the daily procedure.

Shoes

• Please send your child in CLOSED toed shoes. All children age 1 and up must be sent with shoes.

Kid Reports Communication Application

- Prior to your first day at Bloom, you will receive a personalized email invitation to join our communication application, Kid Reports.
- Once you have set up your account online, you will need to download the Kid Reports app on your phone.
- Kid Reports is our main point of daily communication. It includes information ranging from daily lesson plans to diapering activity. Teachers will post picture observations and you will be able to communicate with your teacher using this app. We recommend that ALL parents get connected.

Sunscreen

- We recommend that you apply sunscreen on your child every day before school.
- Our staff will re-apply a mineral based, child safe sunscreen after naptime daily.

Diaper Supplies

• Bloom provides all diapers and diapering supplies. We utilize chlorine free/harsh chemical free diapering supplies.

<u>School Bags</u>

- We recommend that children's belongings be brought to school in a reusable Publix bag (not plastic) labeled with their first and last name. We have found that these reusable bags provide ease of use for even our youngest toddlers, allowing them less frustration when attempting to access the items in their bag.
- Please ensure that you do not send MEDICINE, CHAP STICK, BUG SPRAY, HAND SANITIZER or any other item that reads "keep out of reach of children" or could pose a choking hazard. We provide all of the essentials and these items could pose a serious threat to the safety of our Blooms.
- We encourage parents to send in their child's bag on Monday or the first day of attendance each week and then leaving it at Bloom until their last day of attendance for the week.
- All bags must be taken home on Friday.

Classroom Mailboxes

- Art work and important papers will only be sent home on Friday's in your child's classroom mail slot or their last scheduled day of attendance each week.
- Please be sure to check your child's mail slot once a week.

Sickness Policy

• Please ensure that your child is healthy prior to sending them to school each day by doing a quick health check. Below is our sickness policy to guide us in creating a healthy environment for our Blooms.

General Guidelines: Children should remain out of school if any of the following symptoms have been present within the past 24 hours.

- A temperature of 100.5 degrees or higher
- Diarrhea (more than one abnormally loose stool within a day).
- Vomiting
- Rashes not diagnosed by a physician
- □ Impetigo, a skin infection consisting of blisters surrounded by a reddened area, when the blister breaks the surface becomes raw, weeps and oozes. The lesion eventually becomes crusted and yellowish.
- Conjunctivitis, an eye infection commonly referred to as "pink eye".
- Severe coughing causing the child to make a whooping sound
 Pediculosis (head lice)
- Pediculosis (head lice)
 Difficulty or rapid breathing

Parent Volunteers

• We LOVE having parent (& relative) volunteers. If you would like to come and read to one of our classes or just lend a hand, check in with our front desk and we will get the necessary paperwork completed to get you on our volunteer list.

School Age Children

• Please be sure to send a note or email in with your child informing your child's school or teacher that they will be going home with the Bloom Academy bus. We carry an attendance list daily and will ensure that we account for every child prior to leaving each elementary school. If you have signed your child up for morning care, please note that our bus loads up at 7:45 am daily. All students arrive back at Bloom by 3:30 pm daily.

<u>Parking</u>

- Our loop is a "Park and Drop" loop. To eliminate long walks from our parking lot, you may park for up to 15 min in the white, lined area along the front entry & down the edge of the playground. Parking in the lot is not necessary, unless you prefer to park in the lot.
- Our new Founder's Square location will require parking unless you are participating in valet pick up at 3:00 pm or 4:00 pm. "Park and Drop" may be available at a later date.

Thank you for choosing Bloom. Please refer to your Bloom Parent Handbook and of course if you have any questions or concerns, we would LOVE to hear from you! We look forward to your little one's first day at Bloom, their new home away from home.

Love & Lady Bugs,

Casey Kennedy, Founder

Bloom Academy, Sprouting Kids Naturally! o: 941.655.8150 Punta Gorda o: 239.599.5405 Founder's Square

P.S. "What to bring to school?" paper is attached 😂

MEET OUR ADMINISTRATIVE & SUPPORT TEAM



Casey Kennedy, Founder casey@bloompuntagorda.com



Jenna Sousa, Parent/Staff Relations Specialist office@bloompuntagorda.com

PUNTA GORDA



TBD, Education Specialist education@bloompuntagorda.com



TBD, Operations Manager operations@bloompuntagorda.com

FOUNDER'S SQUARE



directorfs@bloompuntagorda.com



Jordyn Law, Front Desk Staff frontdeskfs@bloompuntagorda.com

Brittany Denby, Director In Training directorpg@bloompuntagorda.com



Kimberly Coleman, Front Desk/Admin. Assistant frontdeskpg@bloompuntagorda.com

BLOOM ACADEMY CORE VALUES BY WHICH WE OPERATE

We Are Family We treat each other with respect and work as a TEAM. We Put Our (little) People First We do what's best for our children and let that guide our decisions.

We Are Dynamic We never stop learning and growing as a school and as individuals to meet the ever-changing needs of our clients.

We Are Happy We are positive, supportive role models for each other and for our children.

We Are Determined to Be the Best We are never satisfied with ordinary, we are extraordinary.

We Work Hard & Play Harder We will create an environment that allows us to "PLAY" with a purpose.

We Are Professionals We present ourselves professionally in our actions and our attire.



What to bring on the first day...

EVERY CHILD NEEDS:

- 1. A reusable Publix (or similar bag, no plastic) labeled with your child's first and last name.
- 2. Immunization & Physical forms from physician (prior to attendance).
- 3. Two complete changes of clothes, including socks.
- 4. Blanket & fitted crib sheet for nap time. Bloom provides cots. (Crib sheets are provided by Bloom for infants & blankets are **prohibited** for infants due to the increased risk of SIDS).
- 5. Optional: One small comfort item/lovey for nap time.
- 6. Alternative meals and snacks, if not planning to eat provided meals. Please put child's name (first and last) and store in an insulated and chilled lunch box. All lunch boxes should be dropped off at the front desk, daily. Peanuts or items containing peanuts are prohibitted.

CHILDREN UNDER AGE 1:

(INFANTS WILL NEED THE FOLLOWING ITEMS, IN ADDITION TO THE ITEMS LISTED ABOVE.)

- 7. Bottles: Enough bottles for one day plus one extra, prefilled with water for mixing with formula. (LABEL WITH FIRST AND LAST NAME)
- 8. Formula (if not using Organic Earth's Best Regular or Soy) or breast milk. Please put child's name and date on all formula and breast milk (DATE PUMPED).
- 9. Pacifier, if needed (LABEL WITH FIRST AND LAST NAME)
- 10. A list of helpful notes about your infant's current daily schedule or anything that you feel would help your child's teachers to provide the best transition for your sweet baby.

Every item brought to school MUST be labeled with each child's first and last name.



Bloom provides all diapering and skin care supplies. We have hand picked our diapering and skin care products to ensure that they are composed of ingredients that are free from fragrances, elemental chlorine, natural latex, parabens, dyes and alcohol.



Questions? Just give us a call and we would be HAPPY to help you! 941.655.8150